

New Payment Process USER GUIDE

Introduction

We would like to share with you some key points to consider when using the **new payment platform:**

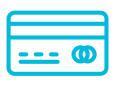
Recurring payment:



Credit card:

US Dollar and Local Currency

Single payments:



Credit card:

US Dollar and Local Currency



Bank transfer:

Reducing the cost per transaction.



Paypal *

Other country-specific payment methods*.

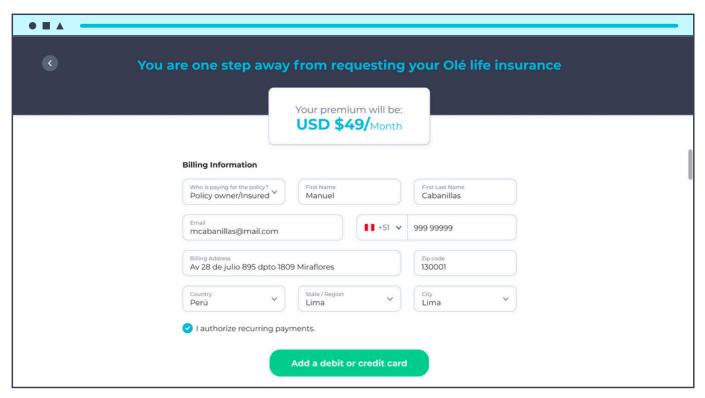
*Available payment options will be displayed according to your country of residence.



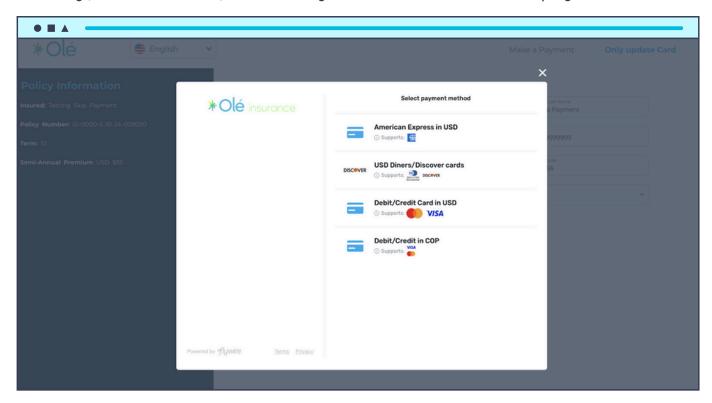
Recurring payment:

Monthly, quarterly and recurring payments will have the option of charging credit cards in US dollars and local currencies.

1- Enter the billing address: It is important to use the client's residential address to provide payment options corresponding to the country.

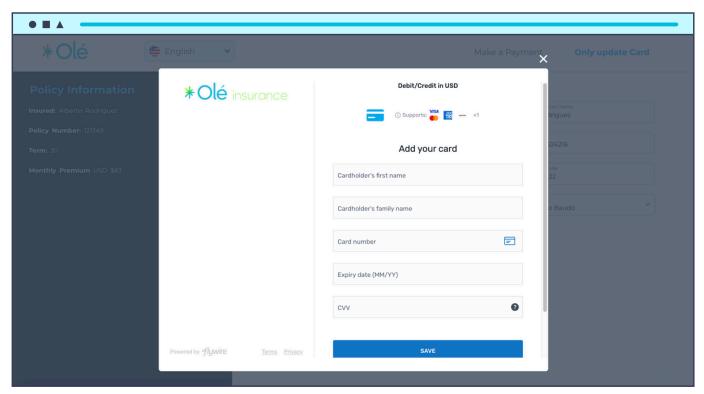


2- Choose the payment option: You can choose the type of card and currency, local or USD, in which you wish to make the payment.

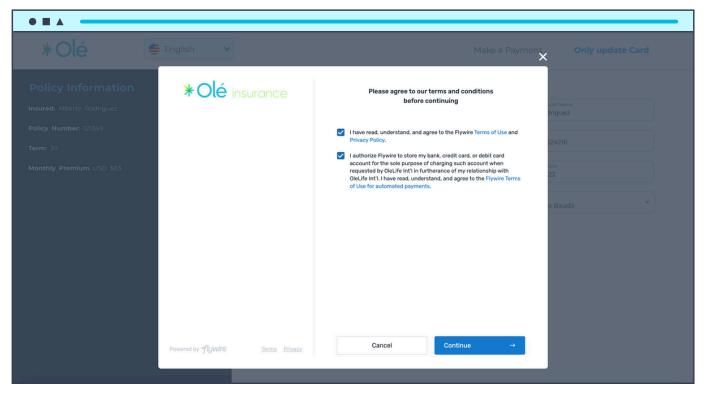




3- Fill in the card information: Provide the details of the card that will be used to authorize recurring charges.



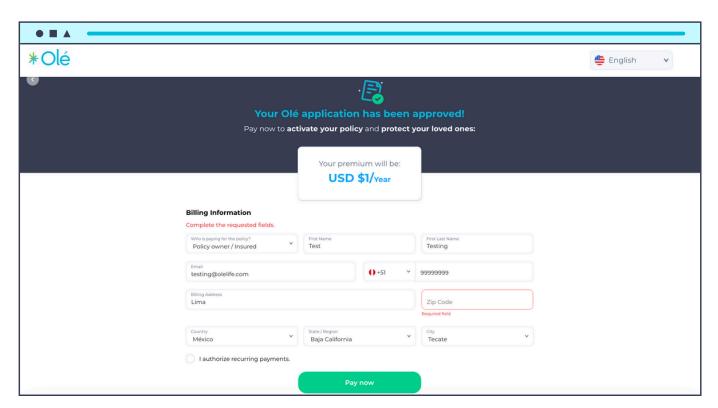
4- Terms and conditions: To complete the payment transaction, the terms and conditions must be accepted.



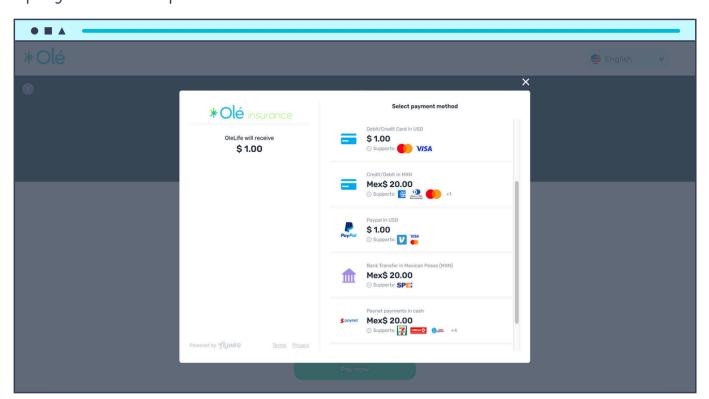
Single payments:

Annual and semi-annual payment frequencies will have the option of charging to credit cards in US dollars and local currencies, bank transfer, Paypal and other country-specific options.

Enter billing address: It is important to use the client's residential address to provide payment options for their country.

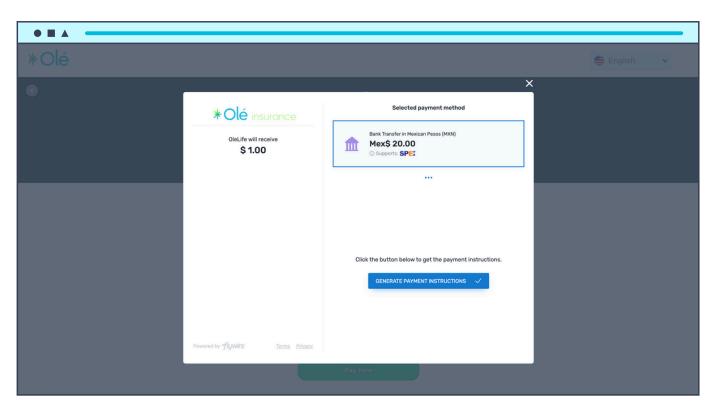


Choose the payment option: You can choose any of the payment options available on the screen and follow the steps that will be displayed on the platform.

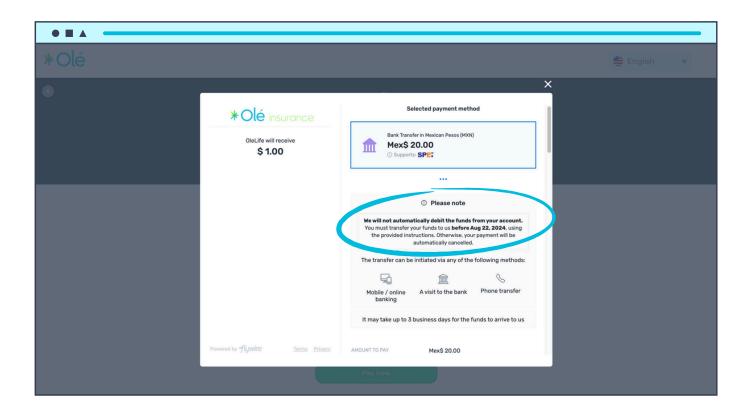


Bank transfer:

Clients can now transfer funds directly from their bank, reducing expensive transfer fees. This option involves one extra step: When selecting bank transfer, follow the provided instructions to complete the payment.

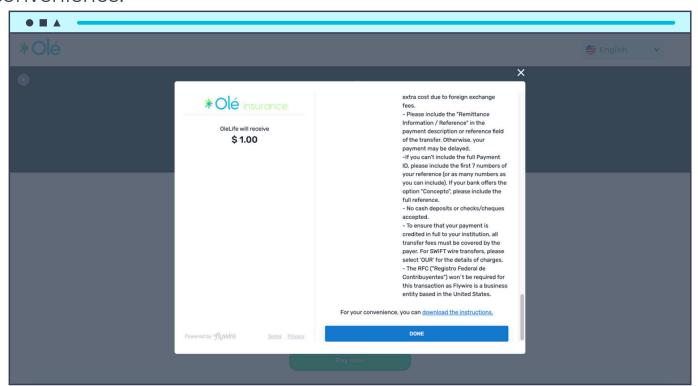


Due to currency fluctuations, wire transfer instructions will include an expiration date (5-7 days). If the deadline is missed, you can easily reprint the updated instructions from the same payment screen.

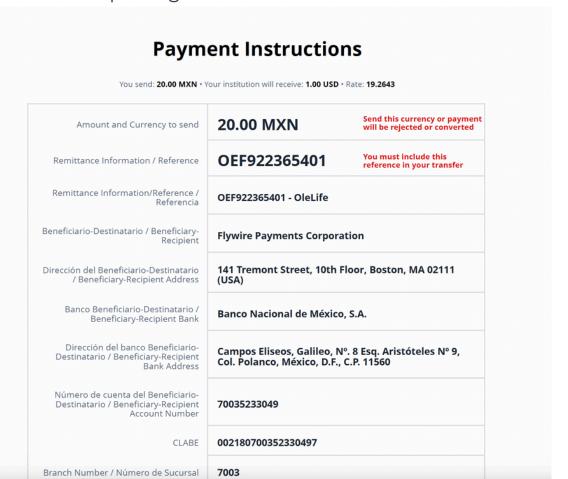




Instructions can be downloaded and printed for the Client's convenience.



These instructions provide the details of the amount, reference, and effective date for completing the bank transfer.





If you have any questions or comments, please feel free to contact our team at

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